



Greta Branxton Rugby League Football Club



COMMITTEE MEETING AGENDA

DATE: 26th November 2024

7:00 PM

MILLER PARK HOTEL

Attendees :

Michael Irvine
Chloe Ahern
Sharna Milgate
Brent Mazling
Shayne Cavanagh

Kristi Andreassen
Rachael Irvine
Courtney Ross
Mitch Hammond
Heather Cavanagh

NaSharna Maskey
Jamie Applecamp
Keira Mazling
Paulus Andreassen

Apologies:

Garry Roberts
Brady Hammond

Tara Kirkman

Joel Kirkman

Visitors:

Nil

Welcome – President - Michael Irvine

Previous Minutes - Available with action item list

- o Moved: Courtney
- o Seconded: NaSharna

Presidents Report: Michael Irvine

- Thanks to the new committee thus far, great start for the new committee.
- Gala day a success - Positive feed from NRL and attending schools
- New clothing supplier investigations with Tara Kirkman

Secretary Report: Kristi Andreassen

- Public Officer Complete.
- Keys Complete.
- Audit under way.

Treasurer's Report: NaSharna Maskey

- 2025 Season Fees - Juniors to remain the same at \$190, U18 \$200, Ladies League tag \$220 and Seniors \$295 -
 - o Moved - Brent Mazling / Seconded - Jamie Applecamp.
- Draft Budget for 2025 - Attached
- \$1850 profit for the Gala Day
- Accounts Balances as attached
- Finalising player payments



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Senior Vice President Report: Garry Roberts

- Nominated after AGM by Mitch Hammond - Approved via executive team.
- Player signings ongoing 80/90% of players signed so far others are retiring or injured.
- Get together - Mitch chatted with the group about our junior / senior relationship.
Approx 25 players in attendance.

Junior Vice President Report: Brent Mazling

- Nothing to report as yet.
- NRL guys at Gala day - very happy on the day, the Gala day may come to us bi-annually.
- Discussions on the day with NRL Luke running - what can we be a part of as a club to tap into the market for further gala days etc.

Council Liaison Officer - Jamie Applecamp

- Nominated after AGM by Michael Irvine - Approved via executive team.

G21 Coordinator Report: Position Vacant - Report from Brady Hammond from AGM:

- G21 will not be having a ladies league tag at this point.
- U18 have been invited to join the Hunter Newcastle competition like it was a few years back. They will follow the G21 final series.
- Max gate price during the year is \$6
- Quirindi are looking to join the comp in reserve grade and women's tackle.
- Refs fees have been increased - Women's Tackle \$90 / \$45, U18 \$110 / \$55, Reserve Grade \$120 / \$60 and First Grade \$200 / \$100
- Ref appointment board fee \$2000 split between all clubs.
- NSWRL Logo can go on the bottom left of the jerseys and G21 Logo can go anywhere on the jersey.
- Scanlon Shield date is 12/04/2025
- Round 1 is 26/04/2025
- Grand Final is 14/09/2025
- As a club we need to email back for the group to go with footy fever again. Group will pay 70% \$616 and clubs 30% \$274 per home game. Full proposal still to be received.

Schoolboys Coordinator Report: Shayne Cavanagh

- HJRL reached over 10000 registrations in 2024, with over 2000 of them being females.
- Discussions into grading systems
- WIRL will be announcing the launch of a \$2 million dollar pool each coming year to help with women's infrastructure coming online next year called share dignity.

Merchandise Report: Tara Kirkman

- Mick and tara have been in discussions with an additional / alternative supplier - Sinali have raised their prices. An alternative supplier has a lot of other products and a shorter lead time with less minimum orders. Need to get to Wickham to the showroom before decisions are made.

Canteen Report: Chloe Ahern

- Waiting on supplier and delivery timing from Lana Greive
- Hoffs meats at Rutherford have been engaged for game day meat, they will be a sponsor as well.



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Grants Update: Vacant

- Rachael Irvine will advertise the position on the social pages.
- Jamie and Chloe have offered time and advice re: Council rules etc.

Sponsors Report: Mitch Hammond

- Currently sitting at \$59500 verbal yeses waiting to be invoiced. Still waiting for some agreements to come back approx \$37000.
- All packages almost sold - 1 leg left for \$5k and 1 sleeve for u16
- New signs have been partially sold. GWC has purchased the canteen sign.
- Mitch's goal is to improve sponsorship across the club to increase senior budget and keep Juniors affordable.
- Sponsor for the ground - This could be another opportunity.
- Mitch having discussions with GWC - These have been very promising for the club.
- Unpaid for signs on the outside of the fence to be taken down if required.
- Sign packages - New for internal \$1500 / 1000 or facing \$2000/\$1500

Ground Maintenance Report: Joel Kirkman

- Apologies from Joel - Nothing to report at this stage.

Business Arising

Notes from Executive Meeting 12.11.2024

- Constitution - Discussions on updating the constitution.

It was noted that the constitution is in line with NSWRL checklist and draft constitution. Discussions centred more on policies and procedures / ByLaws for the club. KA spoke to Hunter RL to see if they have anything specific to women in league in the constitution. There is nothing specific. A "player" or "participant" is gender inclusive. Results of the discussions found that we add a section in our constitution stating.

1. All committee members must read and understand the constitution on appointment.

2. All committee members, coaches, and volunteers read and sign the clubs By Laws (policies/procedures) these policies and procedures are a working document and can be adjusted to situations as they arise if required.

Note: This document is to be drafted by the February meeting for voting on by the committee. This can then be in place as an official document for roll out at the start of the season.

Initial items to be included in the policies and procedures to include but not limited to.

Financial Policy - Including how goods are purchased, reimbursements, requirements for documentation, paid committee positions, payments to referees.

Health and Safety Policy - Including child safety policy and medical emergency policy.

Canteen and Alcohol Policy - Including who is allowed in the canteen, certificates and licences.

Volunteering Policy - Being part of the club

Appointment of Coaching Staff.

End of Year Awards Policy.

Policies and procedures are the every day running of the club. The constitution is the overall governance of the club and needs to be understood by all committee members so that all



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constituted rules are being followed.

We need to vote if this addition to the constitution is acceptable so it can be taken to the lawyers to complete the next steps. Note: The vote is just to approve the inclusion of the acceptance of ByLaws / Policies and procedures by all relevant parties of the club.

Unanimous vote for adding by laws to constitution

General Business

- Sharepoint ideas / costings (MH) - Speak to IT - Sharepoint users - outlook as part of the subscription.
- Daniel Johnson Photography (MH). Willing to go to junior games. Waivers etc. internet access with \$5 each - etc. \$0 cost Club Mitch will get a detailed proposal.
- Sponsorship Package ideas (MH). Covered - Additional discussion about sponsors on trainers shirts for the 2025 season. We will need to reach out to NRL to see if this is allowed.
- Old merchandise has to be gone before the 2025 season - Keeping only a few of last year's for spares. Items from prior to last year to be donated. Tara will do an inventory.
- Fundraising Idea (MH) - Sportsmans lunch with well known ex players - MH to discuss with GWC for venue.
- G21 Coordinator Position - Rachael Irvine to advertise - Brady currently assisting with the role but not as an executive.
- Committee Christmas drinks - Date to be advised
- Set up emails for the Event coordinator.
- Meeting Dates - Set a specific date for meetings - Eg: 3rd Wednesday of each month. MH and KA to confirm the schedule.
- Gormos - will supply buses for seniors.
- Goals for next year -
- Cut off for registration. HJRL - Are allowed - Cut off dates - team sizings - then have a waiting list - instructions from HJRL. Date to be discussed with registrars and MH

Meeting Closed: 8:30pm